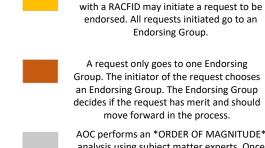
## Step 1 Step 2 (Endorse) (Initiate) **Endorse Request Initiate an** (12 Endorsing Groups) **Information** \*each Request goes to only 1 **Technology** Endorsing group Request (ITG) **Appellate Courts** Superior Court Judges' Association **Washington State Association of County** Clerks Association of **Washington Superior Court Administrators** Superior Court Judges' Association Family & Juvenile Law Committee **Washington Association** of Juvenile Court Administrators **District & Municipal** Court Judges' Association District & Municipal Management Association **Data Dissemination** Committee Misdemeanant **Probation Association Codes Committee** AOC (Requests with no court user impact)

## Step 3 Step 4 Step 5 (Analyze) (Approve/Prioritize)\* (Recommend/ Prioritize) JISC **AOC Court Level** Approve and Prioritize Analyze Request **User Groups** Request The analysis will be sent (CLUG) back to the Endorsing Group that approved **Superior Court Level** Delegation the initial endorsement **User Group** Matrix \$ for a confirmation to **Appellate Court Level** decide, with the User Group **CLJ Court Level User** additional information JISC has final approval authority on all IT Group requests, even those delegated using the provided in the analysis, Multi-Court Level User **Delegation Matrix** whether the request Group should continue to Non-JIS User Group (Requests with no court move forward. **AOC Administrator** user impact) If funding is required to implement the ITG, the analysis document may be used to determine estimated costs as part **AOC CIO** of a Decision Package. **AOC Required Maintenance & Legislative Mandates**

## **Legend for IT Governance Process Flow**



AOC performs an \*ORDER OF MAGNITUDE\* analysis using subject matter experts. Once this high-level analysis is completed, and costs and resources have been estimated, then the Endorsing Group must confirm their endorsement to move to Step 4.

Using the IT Governance website, anyone

The request along with its analysis goes to the specific Court Level User Group (CLUG) that the request impacts. If there are multiple court levels impacted, it goes to the Multi-Court User Group (MCLUG). If no courts are impacted, it will go to the Non-JIS CLUG. When a CLUG recommends a request it will then prioritize the request.

The JISC approves and prioritizes requests from all the different Court Level User Groups. If the request meets certain criteria, it doesn't have to wait for the next JISC meeting – It can be approved using the JISC delegation matrix.

<sup>\*</sup>Approved/Prioritized work will be scheduled by the AOC based on required resource availability